

adc theatre
Annual Report
2014 - 2015

After Miss Julie, November 2014



summary...

The ADC Theatre has continued to fulfil its mission of nurturing and encouraging student theatrical talent. We are proud to offer these opportunities in a safe, learning environment whilst also producing high quality drama that appeals to the wider Cambridge community.

Students come to us to learn valuable skills and to have fun. Happily there is a long and continuing tradition of students building on their experience here and going on to pursue careers in the arts, both on and off the stage.

We are pleased to record that for the second year running the Theatre has produced an operating surplus of £15,340. This together with the previous years' performance has significantly reversed a trend towards a deficit budget. It is particularly gratifying to add that there has been no compromise in either the quality or adventure of the drama presented to our student and town audience.

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The ADC Theatre Executive Committee would like to thank Johannes Hjorth for providing the production photographs used throughout this document and camdram.net for providing student involvement statistics.

executive summary...

The Management Team and Executive Committee are delighted to report another successful year both artistically and financially.

The Executive Committee and Management Team have continued to encourage the enrichment of the student and amateur experience by programming varied, challenging and vibrant productions. The committee look forward to continuing this challenging and important work and to offering even greater opportunities for involvement whether on stage, behind the scenes or in a support role as a Friend. In these and other respects, we strive to strengthen the ADC Theatre's position at the heart of amateur theatre in Cambridge.

This year we have focussed on making progress on a large scale capital project to install improved ventilation system in the auditorium. This project has now reached the tendering stage and is expected to be completed in the summer of 2017. It is expected that a portion of the Theatre's reserves will be committed to this project, which will significantly improve the audience's comfort and overall experience.

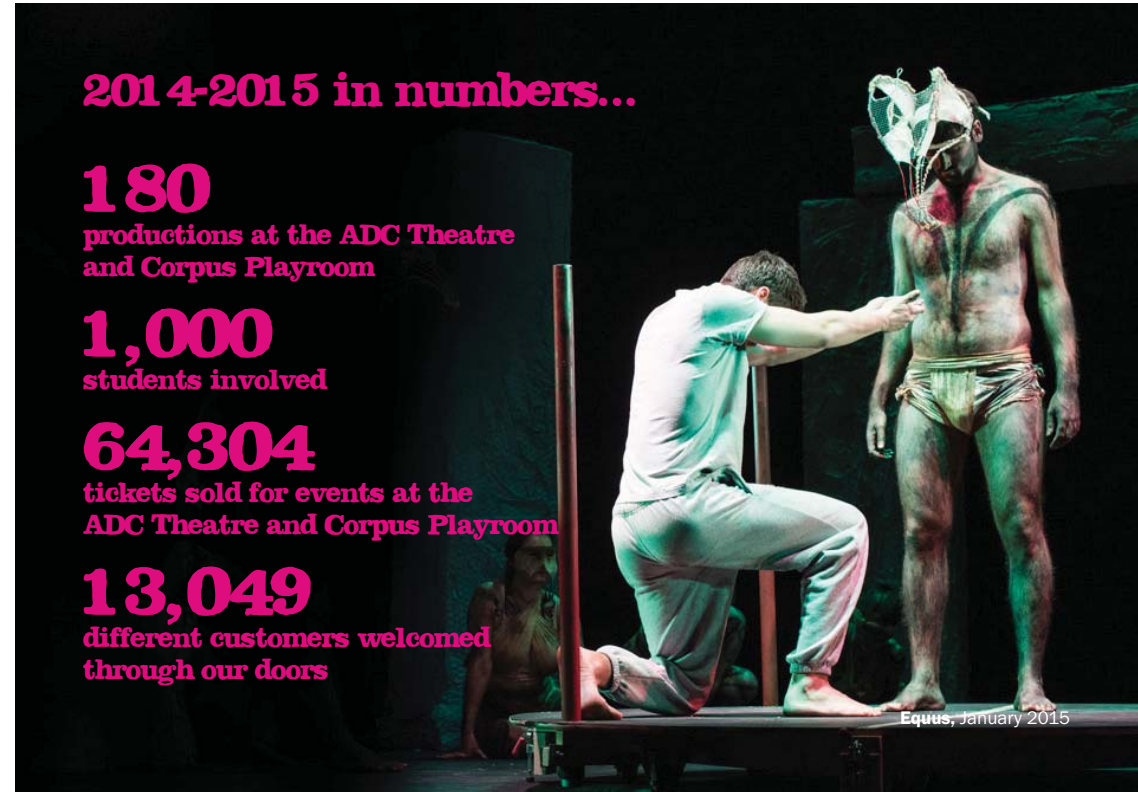
2014-2015 in numbers...

180
productions at the ADC Theatre
and Corpus Playroom

1,000
students involved

64,304
tickets sold for events at the
ADC Theatre and Corpus Playroom

13,049
different customers welcomed
through our doors



welcome...

This Annual Report documents a very busy and exciting year at the ADC Theatre and Corpus Playroom. We are currently enjoying one of the most successful periods for both Theatres, attracting wide audience acclaim, sell-out performances and extensive recognition from across Cambridge and the wider region. Throughout the year we have programmed diverse and interesting seasons with a variety of productions that address our audience and theatre-makers' differing needs.

One of the most gratifying aspects of the Cambridge theatre scene is the wonderfully rich vein of talent available to mine, and yet again this has been a year marked by the energy and enthusiasm from all involved. None of our productions magically appear without a vast amount of work behind the scenes, both on stage and in the offices and meeting rooms across the University. We are, as always, grateful for the ongoing support of the University of Cambridge, the Theatre Syndicate, the Executive Committee and the CUADC Committee, and for the generosity of many of our Friends, audience members, students and volunteers.

The ADC Theatre has, of late, successfully navigated a number of different challenges both artistic and financial and has come through them with a renewed energy and continuing commitment to student and amateur theatre in the heart of Cambridge. Our warmest thanks go to everyone who has supported us this year. We hope you will enjoy revisiting our highlights of the last year, and join us in looking forward to many successful years ahead.

about us...

The **ADC Theatre** is the liveliest theatre in Cambridge, presenting a vibrant programme of drama, music and comedy. We are a department of the University of Cambridge, and are the oldest University playhouse in the country. The ADC is the centre of University drama in Cambridge, run almost entirely by students with no faculty involvement.

We aim to provide opportunities to experience and learn about all aspects of theatre, while presenting productions of the professional standard. The ADC Theatre has helped to launch the careers of many theatre luminaries, including Sir Ian McKellen, Rachel Weisz and Emma Thompson.

During University Term, we usually present two shows a night: a mainshow at 7.45pm Tuesday to Saturday, followed by a lateshow at 11.00pm. We also present shows by local drama groups and touring companies outside of University Term, and are proud to be at the heart of Cambridge's busy amateur dramatic scene.

The **Corpus Playroom** is an intimate studio venue in the heart of Cambridge. The Playroom is owned by Corpus Christi College, and managed by the University of Cambridge through the ADC Theatre. The College drama society, the Fletcher Players, are the resident company.

The L-shaped studio is Cambridge's primary fringe space, showcasing a variety of productions, with an emphasis on new writing. Seasons are programmed simultaneously with the ADC Theatre. During term there are normally two shows a night, with a student price starting at only £5.

financial performance...

Attention is drawn to the following:

- Income from Theatre Hire at the ADC Theatre rose to £164,000 from £152,000.
- The Playroom returned a surplus of £9,700.
- ADC Ticketing generated £30,000 of income, slightly higher than 2013-14.
- The Executive Committee continued to approve expenditure on items of equipment in line with the Capital Expenditure schedule.
- 2013-14 generated a surplus of £15,000 and an increase in the Theatre's net assets to £455,000.

Operating surplus

The Executive Committee has decided that the majority of the year's operating surplus of £36,000 should be spent on improving theatrical equipment and making various repairs and improvements to the fabric of the building and website.

Purchases from last year's operating surplus included new intelligent cyclorama lighting fixtures and repairs to some of the auditorium seats totalling £21,000. The operating surplus has been calculated by excluding this extraordinary capital expenditure from the year's accounts.



Amygdala Wonderland, February 2015



180
productions in total

734
performances

64,304
tickets sold

35
productions sold above 90% capacity

Happy Days, May 2015

productions...

Drama, comedy, musical theatre, dance, pantomime and new writing is at the heart of what we do and we are proud of the wide and varied programme we have delivered over the last year.

Over the year we have offered audiences an eclectic mix of productions, catering for all tastes. Our array of dramas ranged from the traditional (John Steinbeck's *Of Mice and Men*) to the decidedly adventurous (Phyllis Nagy's absurd production of *The Strip*). Musical theatre was a big hit with productions ranging from *Sweet Charity*, to *The 25th Annual Putnam County Spelling Bee* to *Bare* a new pop-opera set in a Catholic boarding school.

A large number of ADC Mainshows attracted near capacity audiences this year. The most popular dramas were Peter Shaffer's *Equus* and the European Theatre Group's production of *Macbeth*. Our Speakeasy poetry evenings and Musical Theatre Bar Nights proved as popular as ever filling the bar on many Sunday and Monday evenings. Our musical offerings sold well with *RENT* and *Sweet Charity* selling to over 90% capacity. The CUADC/Footlights Pantomime 2014: *The Emperor's New Clothes* sold out in record time and was seen by over 3000 people. Our bi-weekly Smokers gave students an opportunity to try-out their latest sketches to near capacity audiences.

The Lent Term Musical, Jonathan Larson's *RENT*, also proved extremely popular, attracting an audience of over 2400. Classic musicals and dramas – for example *A Midsummer Night's Dream*, *Hello Dolly* and *Cat on a Hot Tin Roof*, performed by non-student groups – were very well received.

student new writing...

The ADC Theatre continued to demonstrate its commitment to new writing with a large number of new plays, musicals and comedy written by students featuring at both venues. ADC Lateshows have been popular amongst students for ambitious new writing projects including Tom Stuchfield's *The Wives of Others* and Laura Batey's *The Merrier*. In addition, new writing by non-students has continued to be developed with WRITEON's bar night workshops and a devised project entitled *Seven Words for Love* at the Playroom.

There were 6 new plays performed through Papercuts, a new-writing programme which gives writers the opportunity to see their work given a voice in a rehearsed reading and receive feedback from the audience. One went on to be performed as an ADC Lateshow.

48

productions of new student drama or musical theatre

49

new student sketch shows or stand-up comedy

technical ambition..

Through set, lighting, sound, props, costumes and the hard work of a large number of volunteers, the audience were transported to an American fairground, a South African township, a Californian ranch, newspaper offices, New York's East Side, Camden Town, small Spanish villages, the Globe Theatre, army camps, enchanted gardens and many more locations.

The ambition of our technical teams has been as strong as ever. One of our first productions of the year turfed our stage for their production of Arthur Miller's *All My Sons* providing the audience with not only a wonderfully moving experience, but also aromas of freshly cut grass that really set the scene for a memorable production. For David Auburn's *Proof* the Playroom was transformed to an American backyard with a remarkable level of detail and the Larkum Studio was filled with two tonnes of sand for the actor and cast to sit in for Sam Grabiner's latest piece of new writing *Amygdala Wonderland*.

To meet and encourage this ambition, the Theatre has continued its programme of investment in new equipment. This year saw new additions to the Theatre's sound equipment including microphones, music stands and pianos. In addition, a large proportion of last year's surplus was spent on LED fixtures of our cyclorama.

corpus playroom..

The Playroom has continued to be a fantastic asset providing both our theatre-makers and audiences with a different and exciting place to present even more comedy, drama and music. We have continued to increase the number of productions taking place outside of University Term. The Playroom continues to be a popular choice for directors largely due to its intimacy and unique space.

The Playroom has continued to host student new writing and popular dramas such as Michael Frayn's *Copenhagen*. It's small audience capacity has proved popular with comedy groups as they have the opportunity to hone and try out new material over the length of their run. Our Monday night one-night stands have been very well attended with a huge range of productions offered from comedy to musicals.


A one-off run of Radio 4's *Cabin Pressure* was particularly popular amongst both student and town audiences bringing radio drama to life, John Finnemore himself even popped in one evening to see its transformation. During our Spring Season we turned the Playroom into a pub serving the audience drinks from the set both before and during the interval of *The Weir* and *The Next Round*.

13,670
tickets sold

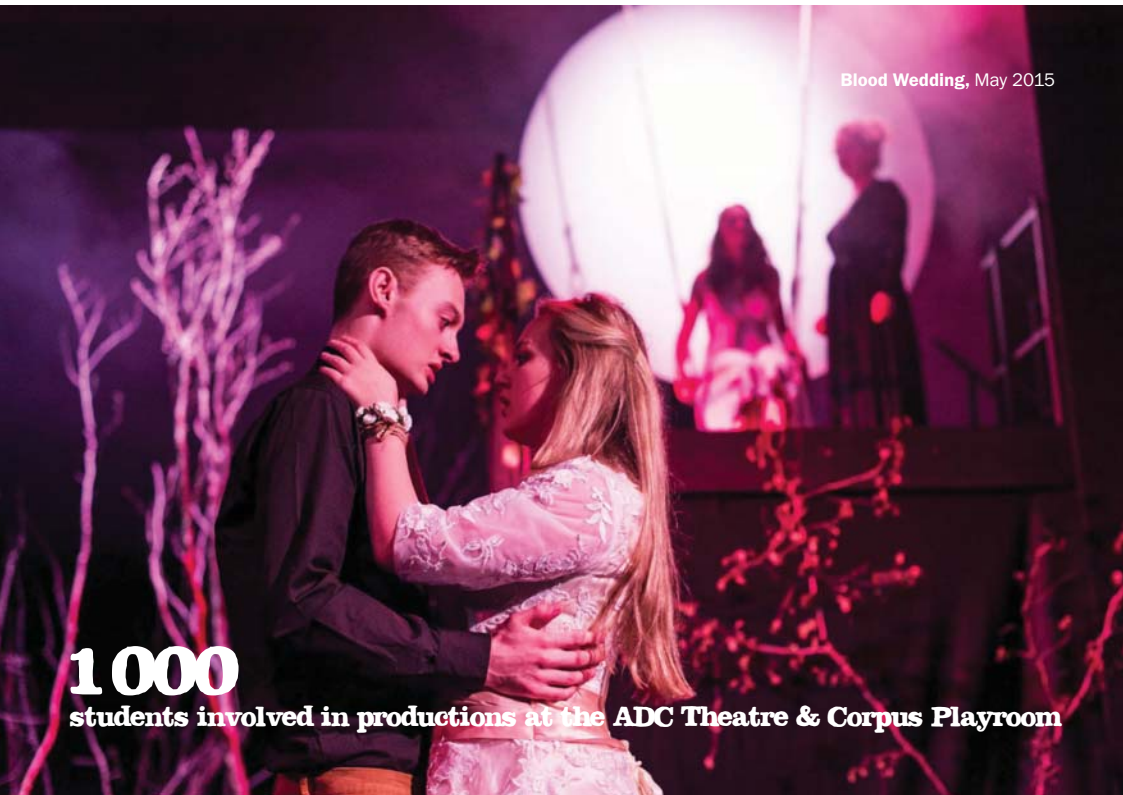
57%
average capacity

90
productions

304
performances



Endgame, May 2015



Blood Wedding, May 2015

1000

students involved in productions at the ADC Theatre & Corpus Playroom

local groups...

This year we have been able to provide a continuous programme of shows throughout the year. We had just under eight months of continuous programming at the ADC Theatre (excluding our maintenance week), and more weeks than ever at the Corpus Playroom. We welcomed the The Perse Upper School for their production of *Our House* towards the end of our spring season, which was enjoyed by both parents and non-parents alike and we look forward to welcoming them back again next year with their production of *Lord of the Flies*. In addition, those we welcomed last year continued to return adding additional weeks to our seasons and an important additional revenue stream.

student involvement...

775

involved in productions at the ADC Theatre

496

involved in productions at the Corpus Playroom

1818

involved across all venues in Cambridge

get involved campaign...

The year began with another strong campaign to attract new students into the Theatre. There were posters and flyers in every College displaying information about how to get involved and a great deal of online and social media content. A guide to getting involved in Cambridge Theatre was devised with the CUADC Committee and widely distributed through the University.

Working closely with the CUADC, the ADC Theatre hosted Freshers' Friday during the first week of term, where Freshers were invited to the Theatre for backstage tours, free drinks and a chance to meet and chat to students already involved in the Theatre. Following this, there were two rounds of Get Involved Drinks to give people a greater opportunity to ask questions and to find out how they can get involved. It is always a pleasure to see new talent developing in the Theatre, both on and off stage.

Camp

A number of students and older technicians were involved in the annual technical theatre and maintenance week, also known as Camp. The aim of this year's Camp was to tidy up the Theatre and complete a number of smaller tasks to give scope for larger and more ambitious projects to be completed in the future. Tasks completed this year included maintaining the counterweight system, improving the sound box set-up, lantern maintenance, fixing the bar terrace seating, installing PIR sensors in various areas around the Theatre, a new laundry and costume care area and repainting various parts of the Front of House and backstage areas. As always, Camp proved a cost-efficient way of maintaining and improving Theatre facilities and providing students the opportunity to learn new skills and have some input into the features of the Theatre. It was a highly enjoyable and rewarding week for all involved.

international tours...

European Theatre Group

The European Theatre Group is the largest and oldest theatrical tour within Cambridge University, performing Shakespeare across the Continent each year.

It has developed a reputation at home and overseas for producing exciting, innovative, experimental and professional interpretations of classic texts, attracting the most ambitious actors, technicians and creative forces in the University.

ETG performs in a range of venues, from theatres and schools, to churches and even a converted bread oven, and has travelled to Switzerland, Holland, Germany, France, Belgium and Italy, before returning for performances in London and Cambridge.

Cambridge American Stage Tour

Now in its sixteenth year, CAST has been performing to packed houses and critical acclaim since 2000. Each September, Cambridge's most talented actors, directors, designers and technicians travel across the Atlantic to bring a Shakespeare play to colleges, high schools and professional theatres.

CAST is increasingly renowned as a showcase of the leading dramatic talent in Cambridge, including countless actors and directors about to enter the world of professional theatre. The directors of the last six CAST productions have gone on to successful careers in theatre directing.



Othello, May 2015

enriching the audience experience...

ADC Friends' scheme

After setting up our Friends Scheme last year, we have seen this scheme continue to grow over the year. We ended the year with 33 Friends and we look forward to seeing this number grow over the coming year. This year we have a number of events planned to offer more opportunities for our Friends to engage with the Theatre and to raise the scheme's profile.

Post-show discussions

Our post-show discussions with members of the cast and production team continued to be popular with audience members as it provides them with the opportunity to find out more about the process of putting on the show and also to discuss the themes of the plays. We expect these to grow in popularity as we alter their focus this year by inviting members of the production company to lead the discussions.

A panel discussion entitled *Discussing Koffi* was hosted prior to one performance of *Sophtown* giving the audience an opportunity to find out more about the play's heritage and the stories behind it and proved to be a popular addition to our series of discussions.

Archives

The ADC Theatre Archives are now complete and holds records of all productions staged at the Theatre from August 1973 to June 2011. The catalogue for the ADC Theatre Archive has been published on Janus and has already received a large number of enquires for information. Systems are now in place both at the Theatre and the University Library to ensure the correct records are retained and the archives are kept up-to-date.

During 2014-15 a wide variety of audience members were welcomed through the doors of the ADC Theatre.

13,049 customers made up of:

45.9% Student | 34.6% Adults | 11.8% Over 60 | 3.8% Alumni | 3.5% Under 16 | 0.4% Other

engaging the community...

Backstage tours

In September, the Management Team led a number of backstage tours during the University's Open Cambridge and the Alumni Festival, allowing visitors to access parts of the building not usually open to the public and to find out more about this uniquely student-run venue. The Open Cambridge tours in particular were extremely well-attended, with around 100 people in total visiting the Theatre.

Work experience

Two GCSE-stage students from local schools, one from Swavesey Village College and the other from St Ivo School, came to the ADC Theatre for a week of work experience in July. They spent the week shadowing members of the team, helping with general administration, learning about the running of a venue and observing various members of the production team of that weeks show.

Somewhereto_

The Larkum Studio was hired out for a couple of rehearsals in association with the charitable scheme somewhereto_. This scheme supports young people who want to work in the arts by creating relationships with local venues and finding performance spaces for them to use for free.



Bare, May 2015

providing a service to Cambridge...

ADC Ticketing continued to provide a secure and affordable Box Office service for events happening in and around Cambridge. The ADC Theatre is keen to offer both a first class service and its hard-won box office experience to the wider University community and become a supportive service to all and any University societies and organisations requiring expert ticketing assistance.

The Cambridge Literary Festival remained the largest external client, accounting for 14,205 of tickets sold and a gross income of £135,224, with their Winter and Spring Festivals for which we also provide an onsite box office service. The second largest client was the Cambridge University Musical Society on whose behalf 3,395 tickets were sold. This accounted for a gross income of £48,050. Other notable clients included City of Cambridge Symphony Orchestra, East Anglia Chamber Orchestra and Camerata Musica.

In line with the Theatre's aims to support student drama throughout Cambridge, ADC Ticketing continued to provide a cheap and efficient service to many student groups performing around Cambridge, including the Pembroke Players and Cambridge University Pops Orchestra.

Hire business

The first full year of the hire business has seen it slowly growing in popularity with £2,480 of hires over the year. The provision of ready-assembled packages has proved very useful and has encouraged those less experienced in technical theatre to hire equipment for external events and productions.



Management Team, June 2015



Johannes - Iain - Flo - Ella - Mitchell - Oli

staffing...

2014-15 Management Team

Theatre Manager – Flo Carr
Operations Manager – Oli Rew
Production Manager – Mitchell Clarke
Technical Manager – Iain Harvey

Box Office Administrator – Ella Bucklow
Office Administrator – Johannes Ruckstuhl

We are extremely grateful for the ongoing IT support provided by volunteers Alex Brett and Paul Gotch.

Casual Staff

There were 41 casual staff members who worked as Box Office Assistants, Bar Staff, Front of House Support and Playroom Duty Managers; 28 of these were University of Cambridge students. The ADC continues to provide an opportunity for young people to gain experience of work in customer service roles in a supportive environment and is a means whereby they can be provided with positive references when they go on to apply for other jobs.

RENT, March 2015



adc theatre

ADC THEATRE INCOME / EXPENDITURE 2014-15

	Actual 2013-14	Budget 2014-15	Actual 2014-15
INCOME			
ADC Theatre Hire	149,662	153,000	164,389
Commercial Hire	2,274	1,500	1,574
Corpus Playroom	12,131	9,878	13,989
Bar Surplus	62,811	65,469	55,516
Box Office	12,299	7,940	8,452
Scenic Hire Surplus	1,961	3,000	2,516
Printing Surplus	1,386	1,000	2,101
Sundries Surplus	588	1,000	585
Gross Receivable Interest	10,753	11,000	14,050
ADC Support	1,642	3,900	5,709
	255,507	257,687	268,881
EXPENDITURE			
Salaries	123,995	126,530	125,659
	40,619	41,868	31,415
ICC			
ICC Credit	-17,971	-18,500	-19,573
Capital Expenditure	16,109	21,250	45,792
Utilities	19,188	20,000	21,244
Administration	6,791	8,200	7,704
Computing	4,190	6,840	3,164
Marketing	23,026	24,000	23,281
Estate	2,946	4,554	4,046
Maintenance	8,795	11,000	9,457
Productions	1,847	3,500	-2,310
	229,534	249,242	249,878
Net profit on operating activities	25,972	8,445	19,003
Net income on restricted funds			598
Total P/L For Year per CUFS			19,601
Late adjustment for Corpus Playroom fee, not in CUFS			
			-4,244
Total P/L For Year per Mgt Accounts			15,357

BALANCE SHEET AT 31-JUL-15

31-Jul-14	31-Jul-15
Current Assets	
7,060 Current Account with University	5,016
410 Till Float	410
0 Petty Cash	450
5,221 Stock - Bar	6,361
0 Stock-Productions	298
3,426 Stock - Sundries	2,115
556 Stock - Printing	1,678
1,352 Stock - Maintenance	417
1,754 Debtors	6,531
0 Prepayments	1,028
5,772 Accrued Income	1,620
25,551	25,924
Current Liabilities	
-253 Holiday Pay Liability	-1,190
-7,401 Customer Account Balances	-8,494
-794 Creditors	-937
-8,846 Accrued Expenditure	-2,059
	-4,244
-6,641 Deferred Income for shows after 31 July	-12,644
-23,935	-29,568
1,616 Net Current Assets/ Liabilities	-3,644
Long Term	
126,610 Deposit Account	97,279
327,617 CUEF	416,895
455,843 NET ASSETS	510,529
FUNDED BY	
433,445 Operating Reserve as adjusted for Playroom fee	487,534
479 Show Support Fund	22
21,919 Restricted Reserve	22,974
455,843	510,529

Opening Reserves	455,843
Net profit in year	19,601
Revaluations on CUEF units	39,347
Closing Reserves per CUEF	514,791
Late accrual for Corpus Playroom fee	-4,244
Closing Reserves per CUEF	510,547

NOTES TO THE ACCOUNTS 2014-15

	2013-14	INCOME	2014-15
		Theatre Hire	
		Income	
151,936	149,565	ADC Theatre Show Hire	164,389
	98	ADC Theatre Show Hire	0
	2,274	ADC Theatre Commercial Hire	1,574
151,936		ADC Theatre Hire	165,963
		Corpus Playroom	
		Income	
26,169	25,720	Theatre Hire	28,294
	358	Vending Machine	185
	92	Show Cleaning Charges	0
-14,038		Expenditure	-18,735
	-6,498	Duty Managers	-2,289
	-229	Duty Managers (New Code)	-5,807
	-2,993	Vending Machine Purchases	0
	-152	Cleaning & Hygiene	-3,427
	-301	Maintenance	-425
	0	Telephone	-126
	-3	Licenses: Theatre	-222
		Administration	-170
		ICC charges	-2,024
12,131	-3,863	Fee Payable to Corpus Christi College	-4,244
		Playroom Surplus	9,744
		Bar	
		Income	
131,046	-265	Sales - Bar Cost price	1,795
	129,280	Sales - Bar	123,786
	2,032	Sales - Vending Machine	1,546
		Sales - Consumable	1,049
-68,235		Expenditure	-69,529
	-38,791	Alcoholic Drinks	-37,262
	-4,338	Non Alcoholic Drinks	-5,113
	-7,187	Confectionery	-6,901
	-1,115	Vending Machine Cans	-1,090

	-11,393	Wages	-3,875	
		Wages (New Code)	-8,646	
	-2,544	Equipment and Accessories	-2,614	
	-2,732	Catering and Bar Equipment and Accessories	-3,558	
		Maintenance	-470	
	-134	Stationary/Miscellaneous	0	
62,811		Bar Surplus		58,646
Box Office				
72,907		Income		78,214
	41,326	Internal Events Ticket Sales Commission	46,289	
	29,338	ADC Ticketing Ticket Sales Commission	30,907	
	793	ADC Ticketing Charges	888	
	322	Miscellaneous Income (Eg Clamping Fines)	129	
	1,129	Phone Sales Commission	1	
	0	Box Office Error Correction	0	
-60,609		Expenditure		-63,169
	-15,509	Credit Card Charges	-13,572	
	-20,944	Spektrix & Software Costs	-23,307	
	-7,295	Box Office Administrator	-498	
	-13,293	Box Office Assistants	-5,823	
		Box Office Administrator (new Code)	-7,701	
		Box Office Assistants (new code)	-9,505	
	-822	Digital Telephone Line	-317	
		Digital Telephone Line	-24	
	-2,484	Tickets & Stationery	-2,231	
	-231	Misc Expenses & Error Correction	-191	
	-31	PDQ Rental Charges	0	
12,299		Box Office Surplus		15,045
Scenic Hire				
		Income		
	167	Radio Mic Hire	0	
	2,690	Scenic Hire	1,915	
	70	Handling Income	601	
	-967	Equipment Stock Costs	0	
1,961		Scenic Hire Surplus		2,516
Printing & Post				
10,861		Income		10,554
	4,803	Printing - Photocopier	4,594	
	1,426	Printing - Large Format	1,652	

	4,632	Franking Machine Income	4,308	
-9,475		Expenditure		-8,453
	-3,242	Photocopier Paper	-3,715	
	-217	Large Format Ink Cartridges	-510	
	-333	Large Format Paper	0	
	-1,818	Printers Lease	-1,762	
	252	Other/General Miscellaneous	1,122	
	-3,772	Franking Machine Postage	-3,243	
	-345	Franking Machine Lease	-345	
1,386		Printing Surplus		2,101
		Sundries		
20,744		Income		23,397
	5,811	Sales - Sundries	5,617	
	14,933	Sales External	17,779	
-20,156		Expenditure		-22,811
	-5,251	Sundries Cost of Sales	-5,032	
	-14,904	Expenditure External	-17,779	
588		Sundries Surplus		585
		ADC Support		
		Income		
150		Membership (ADC Friends)	900	
1,488		Donations	4,805	
4		Donations	0	
1,642		ADC Support Total		5,705
		Reserves		
		Interest Received		
	10,493	CUEF Dividend	13,858	
	260	Deposit Account Interest	191	
10,753		Total Interest Received		14,050

EXPENDITURE		
Salaries		
	Manager	-27,859
	Manager (New Code)	-71,812
	Management Team	-701
	Office Administrator	-10,229
	Front of House Support Staff	-2,360
	Casual Duty Managers	-7,268
	Casual Duty Managers (New Code)	-5,430
-123,995	Salaries	-125,659
ICC Charge		
-22,648	XABD ICC	-11,842
	XABB ICC	-3,130
	XABM ICC	-5,882
	XABV ICC	-2,024
	ICC Recovery Agreement Credit	19,573
-40,619	ICC	-42,450
Capital Expenditure		
	Budgeted Expenditure	24,349
2,042	ADC Projector	2,072
	Blinder	508
	Cable	230
	CCTV	1,237
	Drills	813
	Drum kit	99
	Exterior Banners	219
	Haze Machiene	601
	Lighting desk touch screens	303
	MAC Mini	94
	Playroom Projectors	896
	RAT Music Stands	1,033
	Sewing Machiene	119
	Stage Piano	1,271
	Stairs & Corridors Carpet	2,571
	Technical Manager Computer	695
	Telephone System	2,852
	White goods	549

Wifi
 Misc
 Adjustment
 Bar Furniture
 Playroom Speaker

849.54
 325
 -281
 6,030
 1,263

Extraordinary Expenditure

21,443

Cyc Floods
 Auditorium seating

10,263
 11,180

Utilities

Expenditure

-14,146 Electricity
 -3,825 Gas
 -812 Telephones
 -358 Telecoms Maintenance
 -47 Fax

-13,844
 -5,729
 -1,864
 0
 0
 193

-19,188

Utilities

-21,244

Administration

Expenditure

-1,341 Theatre Licences
 -206 Venue Music Licences
 -886 Hospitality Expenses
 -51 Hospitality Expenses
 -2,080 Training Courses

-805
 -260
 0
 -1,372
 -3,854

-804 Admin Printing

-9

-294 Stationery

0

-39 Pre-Printed Stationery

-92

-186 Rail Travel

-502

-58 Rail Travel

-203

-855 Miscellaneous

-483

10 Sales:Consumables

0
 -173
 83
 47
 0

-6,791

Administration Total

-7,704

	Computing	
	Expenditure	
	Network Installation and Maintenance	-56
	Website	-36
	Server Software	0
	Network Installation/Connection Charges	-2,646
	Administration Software	-426
-4,190	Computing Total	-3,164
	Marketing	
	Expenditure	
	Season Brochures	-20,251
	External Design and Artwork	-2,244
	Publicity Distribution	-157
	Website Support	0
	Subscriptions	-125
	Advertising	-483
	Sundries	-21
-23,026	Marketing	-23,281
	Estate	
	Expenditure	
	FOH Areas	-442
	Cleaning & Hygiene	-2,531
	First Aid	-31
	Health and Safety	-113
	Refuse: Rubbish Collection	0
	Other/General Estates & Buildings	-27
	Income - Cleaning Charges	0
	Security Equipment	-902
-2,946	Estate	-4,046
	Maintenance	
-3,795	Electrical Sundries and Components	-15,925
	Stage Maintenance	-2,233
	Workshop Maintenance	-912
	Sales - Machinery / Equipment Subtotal for Co	291
	Front of House & Bar	-11,465
	Projection	-27
	Building repairs	-881
	Theatrical Lamps	-659
	Miscellaneous	-39
		0

